



April 21, 2016

Minutes

The Colchester Housing Authority met on April 21, 2016 for its monthly business meeting at Dublin Village. In attendance were: Robert Gustafson, Executive Director, Janet Labella, Chairperson, Marion Spaulding, Vice-chair, Todd Vachon, Secretary, Denise Salmoiraghi, Treasurer, and Lou DelPivo, Tenant Commissioner. The meeting was called to order at 7:05 PM.

The Secretary's minutes for February and March were reviewed; a motion was made by Denise and seconded by Lou to accept the minutes as submitted.

A motion was made by Lou and seconded by Marion to accept the Financial Report as submitted by the Executive Director; the motion passed unanimously.

PUBLIC COMMENT-none

ADDITIONS TO THE AGENDA-none

-Annual Election Meeting: Marion nominated all current officers to continue in their current roles. Denise seconded the motion. All nominations were accepted and thus the officer positions for the CHA will continue to be the same in 2016 as they were in 2015.

COMMUNICATIONS

- Numerous ongoing communications related to the SCBG and SSHP funding.
- 3.3 was the public hearing for SCBG application. There was no opposition.
- 3.22 "Same Page" meeting with Selectman's office, Art Shilosky, Tricia Dean, Larry Wagner, Jennifer Svelyns, Randall Benson, Jay Gigliotti, and Rob.
- 4.5 Rob met with Art Shilosky and Nancy Wagner to sign the SCBG application
- 4.11 The SCBG application was submitted (and it's about 5 inches thick worth of pages!)
- 4.22 Received notice from DOH that RSC program funding was cut by \$2,000 (state budget cuts starting to affect the CHA).
- 4.27 The SSHP application was submitted
- Phase 1 Environmental study is just out of date and needs to be updated

REPORT OF EXECUTIVE DIRECTOR

- Transfer of payroll services from Paychex to ADP is complete
- Free lunch program from area churches has expanded. Just in time to make up for cuts to Meals on Wheels
- Ponemah was power-washed on 4.19 and looks very shiny and bright!
- St. Patrick's Day dinner was attended by over 40 people who ate more than 50 lbs of corned beef!

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- E44 #10 and #12 are leased after extensive, cleaning, painting, rehabilitation, new vanity, toilet, flooring, water heater, fridge
- E206 #29 is spoken for as soon as its ready—lots of deep cleaning and several coats of paint...
- E206 #3 new residents will be painting their own colors!
- E206 #37 will be emptied and requires major cleaning and painting
- E92 #19 ready for resident from #21 to move to a ground floor unit
- E92 #s 7, 20, 21 will be cleaned and ready ASAP
- Redeterminations are done except for these units to fill. Hope to have a full house by the management plan/budget deadline of 5.31 so everyone will be on the rental assistance rolls for the year.
- Our costs so far for the Grants are \$15,930, plus an additional \$1,800 for phase 1 update and a \$97, 356.08 bill from the architect...


REPORT OF TENANT COMMISSIONER

-Lou reported that he had “It’s warming up and people are coming out to prepare their gardens. Lots of new tenants are getting used to their new surroundings.”

UNFINISHED BUSINESS-none

NEW BUSINESS-none

The meeting was adjourned at 7:37

Respectfully Yours, *Todd Vachon* 

Todd Vachon
Secretary

CC: Janet LaBella – Chairperson
Commissioners
Rob Gustafson, Executive Director
Rosemary Coyle, Selectwoman
Town Clerk

